

NIEP College Preview Registration Terms & Conditions

The National Institute for Educational Planning (NIEP) College Preview program acts solely as an agent for travel agents, serving as a travel packager. Each trip begins for each passenger who purchases air travel tickets through NIEP with the take-off of the flight and ends upon completion of the trip at the final airport destination. For those purchasing air tickets from a travel agent and not NIEP, the trip begins at the point of airport pick-up and drop-off by the designated NIEP courier.

- I, whose name and signature appear on this form (and my parent or legal guardian if I am a minor), am applying to become a participant on a college visitation tour program offered by NIEP, have read and agree to the terms and conditions of this NIEP Participant Contract, and acknowledge that it forms my agreement with NIEP regarding responsibility, refunds, hotels, and prices.

- If I become sick or incapacitated NIEP may take reasonable action including obtaining medical treatment for me. I acknowledge that I have health, life, and/or accidental death insurance which provide sufficient coverage for me while on my NIEP trip. In the even of the above, I agree to submit all claim forms to said companies who have written insurance policies providing me this coverage and not NIEP.

- I will indemnify NIEP, its agents, directors, employees, my head counselor or teacher, or head parent organizer, or high school and hold them harmless for any financial liability or obligation which I personally sustain, or injury damage to the person or property of myself or others which I cause or contribute to causing while participating on an NIEP trip.

- I understand that I am responsible for exercising caution & common sense at all times to avoid injuries. I understand and agree as a condition of traveling on a NIEP trip that I (and anyone else

claiming through me) have no rights whatsoever, directly or indirectly, under any theory at law or in equity, against NIEP, owners, or employees or organizing counselor or parent, school or school officials for any losses, injuries, damages, or other claims of any sort in any way relating to or arising out of the NIEP trip. The above is inclusive of any action or inaction on the part of NIEP or its paid representatives except for proper refunding of monies due to trip cancellation or personal medical reasons which are documented to NIEP prior to the start of the trip which is paid for in full by me or my parent or guardian.

- I understand the trip deposit is non-refundable. Trip fee refunds to me for medical or other reasons will be made by a written request and received by NIEP at least 10 days in advance of departure of the NIEP trip. Although NIEP will refund the total trip price to me in most cases with suitable advance notice (e.g. more than 8 weeks), I understand NIEP may not be able to refund total trip fees due to non-refundable purchases made on my behalf for the trip (including the trip deposit amount).

TRIP CHANGES

You have the right to a total trip fee refund if NIEP alters the trip itinerary in the following ways:

- Departure or arrival dates of flight delay experienced by an air carrier. NIEP reserves the right to reassign participants to alternative departure dates if necessary with notification. NIEP is not responsible for flight delays, missed connecting flights, long layovers, or any expenses related to such delays.

- Changes in room assignments and housing accommodations. All participants will be notified of final housing arrangements. I understand final room rosters will reflect payment for any specific room guarantees prior to departure & all roommate assignments are random.

- Within seven (7) days after receiving notification of a major change, but no

later than departure, you may cancel your reservation and receive full refund. NIEP reserves the right to change the order of events, and to make minor changes other than those listed above without refund.

CANCELLATIONS & REFUNDS

If a trip is canceled by NIEP or if in the sole judgement of NIEP a trip has been radically altered by major changes in itinerary that would be unfair to require participants to participate, and such participants elect in writing to withdraw from the trip, a full refund less \$100 registration fee will be made within 1 month of cancellation. Major changes means changes in trip dates or departure cities as listed.

- If a participant cancels prior to 8 weeks before departure, a full refund will be made within 1 month of receipt of required written notification, less the non-refundable deposit and a \$50 cancellation fee. Receipt of written cancellation between 8 weeks and trip departure results in a refund, less the non-refundable deposit and a \$250 cancellation fee, which will be made within 1 month.

- If a participant cancels within 8 weeks of departure, the participant will receive a full refund less a \$50 substitution fee if the participant finds a suitable substitute. Substitutes must meet appropriate deadlines of the trip to qualify for substitution; substitutes are also subject to appropriate surcharges applicable due to insufficient notice and/or passage of rate deadlines. Refunds will be made within 1 month of the completed substitution. All substitutes must submit full payment with the NIEP registration contract.

- Any participant who violates the NIEP Visitation Program Guidelines and is asked to leave the trip will not be eligible for any refund. Any additional fees required as such are the responsibility of that participant